
MAHARASHTRA REMOTE SENSING APPLICATION CENTRE

(Autonomous Body of Planning Department, Govt. of Maharashtra)

VNIT Campus, South Ambazari Road, Nagpur – 440 010 Tel.No.0712-2220086 / 2238576,

Fax : 0712 – 2225893, Email : info-nagpur@mrsac.gov.in

WALK-IN-INTERVIEW**ADVERTISEMENT NO. MRSAC-CONSULTANT/02(3)/2026**

Applications in the prescribed format are invited for the eligible candidates for empanelment of following consultant (Full time) purely on contract/project mode basis

**Walk-in interview on 27th February 2026, Friday at 9.30 AM
at MRSAC Nagpur**

Name of Post	No. of Post	Educational & Professional Qualification	Experience & Knowledge Required	Monthly (Fixed) Emoluments (TDS & Professional Tax deducted as per rule)
Resident Engineer for MRSAC Nagpur	2	B.E./ B.Tech in Computer Science/Technology/E&TC/ Engineering) with Certification in Hardware/Networking/Software Application/Maintenance	Experience : 3 years in maintenance of computer hardware & peripherals/ networking, system administration/ maintenance at reputed government organization/public sector /private sector/ private limited companies.	Rs. 29,000/-
		OR	OR	
		First Class MCA with Diploma in Computer Science/Technology /E&TC/Computer Engineering with certification in Hardware/Networking/ Software Application/Maintenance	Experience : 4 years in maintenance of computer hardware & peripherals/ networking, system administration/ maintenance at reputed government organization/public sector /private sector/ private limited companies.	

Nature of Duties and Responsibilities:

The Resident Engineer has to perform the following duties and job responsibilities:

1. Preventive maintenance, upkeep and corrective services for more than 150 PCs (including workstations with monitors, Desktop, PC with monitors). All in one (AIO) inbuilt monitors, Laptops, Tablets PCs etc.
2. Preventive maintenance, up-keep and corrective services of Windows Operating System, installation of printers driver, internet settings, mailbox (outlook express web mail configuration & back up, email service web mail configuration & back up), MS Office software package, Adobe reader and Adobe pro DC, Quick Heal, Trend Micro, Symantec, AutoCAD, ArcGIS, Intergraph Software's, Tally Software, Visual Basic, Java etc. This includes all the previous and the current versions of the licenses.

3. Preventive maintenance, upkeep and corrective services of Network Attached Storage (NAS) 4TB of Seagate make. External portable HDD 92TB, 3TB, 4TB, 5TB). Pocket disks (1 TB, 2TB, 500MB).
4. Preventive maintenance, upkeep and corrective services of Network connectivity. IP conflict resolution, switch problem troubleshooting, installation, in network, 200 I/O ports repair, making of patch I/O cables as per requirement etc. which are under warranty, subscription licenses.
5. Maintenance upkeep of other peripherals like DVD, writers, Blu-ray disc writer, printers, plotters scanner including its, software driver problems, physical connection problems, set up problems, paper jam cleaning, replace ink cartridge, printer toner/ cartridge etc. which are under warranty, subscription licenses.
6. Checking of the functionality of the computer Hardware/VC System/security devices at MRSAC place, if any complaint is register by the system personnel.
7. Responsibility of taking backup and restoration of backup after installation of OS on request from user/Routine backup on as aper instructions of MRSAC official's guidelines.
8. Reorganizing, relocating, shifting and handling of system arrangement of Hardware and peripherals at MRSAC, and other locations where IT infrastructure are establishe4d (with in Nagpur city or at Branch Office Locations MRSAC Pune And Mumbai) as and when required on need basis.
9. Downloading and installation of free-updates of licensed software including antivirus, windows operating system. In case, the antivirus is not removing and cleaning virus infection than running the virus scan utilities for detecting such problems. Problems that occurred due to virus are browser problems, printer connectivity, slow network connectivity, virus floating on LAN network etc.
10. The Resident Engineer of bidder will be responsible for giving call reports for raising indent for material requirements and repairing of the hardware. Installation of Computer Hardware & Peripherals after receipt of the material as per specifications mentioned in the indent raised.
11. The Resident Engineer will undertake checking of healthiness of all Computer Hardware and peripherals, OS on monthly basis.
12. MRSAC may avail the services of Resident Engineers of deploying them at sites of out local VENDORS for data transfer/data collection etc. considering the aspects.
13. The Resident Engineer may have to work in shifts.
14. The local conveyance charges as per MRSAC rules shall be payable to the Resident Engineer in event of local travel for official purpose/work.
15. In the event of tour charges as per MRSAC rules shall be payable to the Resident Engineer for official purpose/work.
16. Mobile charges at the rate of Rs. 200/- p. m. shall be reimbursed to the Resident Engineer.

General Terms and Conditions:

1. If any injury of accident occurred to the Resident Engineer while performing his duties and responsibilities, MRSAC will not be responsible for the same.
2. MRSAC will not bear any liability for injury, permanent disability or death to the Resident Engineer engaged by MRSAC on contract/project mode basis.
3. The services of a Resident Engineer should be available on all working days (Monday to Friday) except government closed holidays and attend the office on government closed holidays, if called in emergency.
4. A daily service report is to be prepared which should be submitted to System In-charge of Maharashtra Remote Sensing Application Centre (MRSAC), Nagpur.
5. The contract will be for a period of 11 months. The contract may be extended for a further depending on the satisfactory performance of the Resident Engineer.
6. Resident Engineer should maintain punctuality at MRSAC. For late reporting by 10 minutes on 03 (three) occasions in a month, MRSAC will deduct the equal amount of charges payable for one day from the charges payable to the Resident Engineer.
7. Resident Engineer will not be allowed to leave MRSAC site during working hours without prior permission of the System-in-Charge in writing. They should submit the applications for leave. Further the Resident Engineer should not be absent without prior two days with written intimation/ permission of the system-in-charge and alternate arrangements should be made, failing which the Director may reject the contract with immediate effect.

If the above responsibilities as well as terms and conditions are acceptable, interested candidates may download the application format and bring the same duly filled-in along with documents **to MRSAC Nagpur, VNIT Campus, South Ambazari Road, Nagpur – 440010 on the indicated date and time for Walk-in-Interview.**

Incomplete application due to any reason will not be accepted. All correspondence regarding empanelment shall be made through email only. Application should mentioned correct **email ID in CAPITAL LETTERS in the application** and should check their emails regularly.

General Instruction:

1. **Age limit for all the positions is 45 years.**
2. The eligibility with respect to age, educational qualification and experience will be determined as on the date of walk-in-interview.
3. Application will be screened by the Committee, based on the educational qualification and experience. The candidates should, therefore, mention all qualifications/experience etc.
4. The candidates who are already working should submit “No Objection Certificate” from their present employer for attending the interview. Without “No Objection Certificate”, interview of such candidates will not be conducted, which may be noted.
5. In case of large number of candidates appear for interview, then interview will be continued on next working day.
6. Mere satisfying eligibility criteria do not entitle candidates to be interviewed/ selected. MRSAC reserves the right to interview only suitable candidate after scrutiny with reference to candidate’s qualification, experience, suitability, etc.
7. Genuine queries if any, regarding the advertisement may be sent to the E-mail

address admnrmsac@mrsac.gov.in All other communication regarding empanelment will be exchanged on admnrmsac@mrsac.gov.in

8. The eligible selected candidates will be empaneled as Consultants by executing an agreement (on non- judicial stamp paper of Rs.100/-) and Declaration and Registration by depositing fees of Rs.100/- with MRSAC. The agreement, declaration and registration will be valid for a period of 11 months.
9. The empaneled Consultant may be issued the work order initially for a period of minimum six months extendable for another six-month depending upon performance or depending upon the tenure of the activities under the project and extension of the tenure of the project.
10. The empaneled candidates may be transferred to any office of MRSAC at Nagpur, Mumbai and Pune if required.
11. Selected candidates shall not claim for regular appointment at MRSAC as the position are co- terminous with the project. No TA/DA will be paid for attending the interview.
12. Any updates/addendum/deletion/corrigendum (if any) shall be posted only on MRSAC website, i.e. www.mrsac.gov.in . The candidates therefore should regularly visit MRSAC website.
13. Candidates reporting after **10.30 a.m.** will not be allowed for walk-in-interview.
14. In case of large number of candidates appearing of walk-in-interview, the interview may be continued next day also, which may please be noted by all the eligible candidates.
15. Canvassing in any form will be a disqualification of the candidate.
16. The decision of MRSAC in all respects shall be final and binding.
17. The Director, MRSAC reserves the right to relax educational criteria/experience.

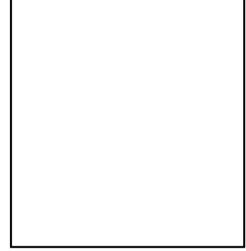
The Director, MRSAC reserves the right to accept application, amendment or cancellation or withdrawal of the advertisement. without assigning any reasons thereof.

**Director
MRSAC, Nagpur**

APPLICATION FORM

(Advt. No. MRSAC-Consultant/02(3)/2026)

To,
The Director,
Maharashtra Remote Sensing Applications Centre,
VNIT Campus, S.A. Road,
Nagpur-440 010.



**Application for empanelment of Consultant -as
_____ on contract / purely project mode basis**

Full Name :- _____

Address :- _____

District/City:- _____ **State:-** _____

Pin:- _____ **Contact No(L.L):-** _____

Email- Id:- _____ **(essential) Mobile No :-** _____

Date of Birth _____ **Age :** _____

Education Qualifications:- (Attach necessary Document)

Education	Stream	University/Institute	Year	Division
Professional Qualification				
Post Graduate				
Graduate				
Diploma				

Work Experience:- (Attach necessary supporting)

Name of institution	Post held	Job description	Duration of job	Monthly remuneration

Special Training acquired (attach necessary documents)

Name of Training	Duration	Name of Institute	Division

Knowledge about Remote Sensing, GIS: _____

Membership of prestigious institution:- _____

Academic focus/major strength in relevant field: - _____

Declaration

I hereby declare that information mentioned herein my application is correct and complete to the best of my knowledge and belief and nothing has been concealed or distorted. If at any time, I found to have concealed/ distorted any material information, my empanelment as Consultant will be liable for withdrawal / termination without notice or compensation as per MRSAC terms & conditions.

Date :-

Place :-

Sign:-

Name:-